

PRIVACY POLICY

1. Our Policy

1.1 ALIDA SOLUTIONS LLC (“we”, “us”, “our”), incorporated as a legal entity under the laws of the Russian Federation and registered with the Federal Tax Authority with registration number 1187746128459, having its seat and registered office in 38 Krasnobogatyrskaya Street, Moscow 107564, Russia is committed to protecting and respecting your privacy.

1.2 Our Privacy Policy is designed in accordance with the guidance issued by the Russian data protection authority, Roskomnadzor, for data operators on the drafting of privacy policies to comply with Russian data protection law, Russia’s 2006 privacy law, Federal Law No. 152-FZ of 27 July 2006 “On Personal Data”.

1.3 For the purposes of the Federal Law No. 152-FZ, the data controller and the data processor, which processes personal data, is ALIDA SOLUTIONS LLC.

1.4 This Policy sets out the basis on which any personal data we collect from you, or that you provide to us through the website www.alida.solutions (the “AS Website”) or by e-mail to events@alida.solutions will be processed in relation to your registration and the attendance at the IBA Europe-Caucasus-Asia Forum (the “Event”) to be held on 5-7 September 2018 at InterContinental Almaty, Almaty, Kazakhstan, and for sending you notifications in relation to the Event. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it.

2. Information we may collect from you

2.1 We may collect and process the following data about you:

2.1.1 Information that you provide by filling in the registration form on the AS Website or by e-mail. This includes information provided at the time of registering to attend the Event and any additional information requested. In order to complete your registration for the Event, we will ask you to provide personal and contact information (including your full name, company name, position, e-mail, and address), and financial information including, but not limited to, your bank details and card number. We may also ask you for information when you report a problem with the AS Website. If you contact us, we may keep a record of that correspondence.

2.1.2 We will include your full name, country and company name in a List of Participants that will be shared with the International Bar Association, incorporated as a Not-for-Profit Corporation under the

laws of the State of New York in the United States of America and registered with the Department of State of the State of New York with registration number 071114000655, through its London office, registered in England and Wales as a branch with registration number FC028342, having its seat and registered office in 10 St Bride Street, London EC4A 4AD, United Kingdom. This means that the privacy matters related to your information shared with the IBA will be governed by English law and the General Data Protection Regulation (Regulation (EU) 2016/679) (the “GDPR”).

2.1.3. We will include your full name and company name, together with any other contact information which you provide and which may be deemed necessary, printed and included in the delegates’ badges to promote business networking during the Event. If you do not want your name, country and company name to be included in the List of Participants, please contact us in the ways described in Article 10 below.

3. Purpose of and legal basis for processing your personal data

3.1 The purpose of processing your personal data under Article 2.1.1. (registration data) is in relation to registration and attendance at the Event, processing of payment of registration fees for your attendance, communication in relation to the Event, including for sending you confirmation or follow-up e-mails. If you would like to attend the Event, you need to fill in the registration form with the requested personal data on the AS Website. All fields marked with an asterisk (*) are mandatory.

3.1.1 The processing of your personal data is necessary for the conclusion and performance of a contract in view of your registration and attendance at the Event, as well as complying with our accounting, tax and other statutory obligations.

3.1.2 We process your data in accordance with the relevant laws of the Russian Federation including:

(a) Article 24 of the Constitution of the Russian Federation; and

(b) Article 6 of the Federal Law No. 152-FZ of 27 July 2006 “On Personal Data”

3.2 We will take photos during the Event for the purposes of its journalistic coverage and publicity. We may also publish photos of you, which could be made during the Event, on a separate page of the AS Website which will be made publicly available.

3.2.1 The legal basis for taking photos during the Event and for uploading them on the AS Website is our legitimate interest to cover and publicise the Event, and to facilitate business networking.

3.3 The purpose of processing your personal data under Article 2.1.3. above is to carry out direct marketing.

3.3.1 We will carry out marketing communications only on the basis of your consent.

3.4 The purpose of including your personal data to the List of Participants is related to one of the main purposes for organising the event – business networking.

3.4.1 The legal basis for processing your personal data is based on our legitimate interest to facilitate business networking within the Event. Before the Event takes place, you can opt out from this processing.

3.5 We will only process your personal data to the extent necessary to enable us to comply with the above purposes. When processing your personal data, we do not make automated decision-making (without human intervention).

3.6. Upon filling the registration form, we will send you a confirmation e-mail to confirm that we have received your request and details. We intend to answer your enquiries and perform any other services which we deem necessary and appropriate in order to ensure the registration process. We will contact you via e-mail and/or phone and take all reasonable measures to satisfy your enquiries with respect to the registration for the Event.

4. Disclosure of your information

4.1 We, acting in our capacity as the Data Processor, will process your personal data in order to assist the International Bar Association with the organisation of the Event.

4.2 We may disclose your personal data to other personal data processors acting on our behalf and assisting us with achieving the purposes of processing outlined in Article 3, such as providers of certain services, including the online payment processing operator.

4.3 We may disclose your personal data to third parties if we are under a duty to disclose or share your personal data in order to comply with any legal obligation under the laws of the Russian Federation.

4.4 Every member in our team is committed to ensuring your personal data securely stored and respecting the rules contained in this Policy.

5. Period for which the personal data are stored

5.1 We comply with the principle that the period for which the personal data are stored is limited to a strict minimum and not kept longer than necessary for achieving the above purpose.

5.2 Your personal data will be stored for 75 years from the date of the provision of your personal data, or for other period as may be established by the applicable laws of the Russian Federation, or until you withdraw your consent to process your personal data. You can opt out at any time by emailing events@alida.solutions.

5.3 If any photos have been taken of you during the Event, those will be stored until the earlier of (i) 12 months or (ii) your objection in accordance with Article 7 below (Right to object).

6. Cookies and device information

6.1 The AS Website does not use cookies or collect information about your device, including your IP address, operating system and browser type.

7. Your Right to object

7.1 You have the right to object, on grounds relating to your particular situation, at any time to processing of your personal data for the purposes outlined in Art. 3.2, 3.3 and 3.4. We will no longer process the personal data unless we demonstrate compelling legitimate grounds for the processing which override your interests, rights and freedoms or for the establishment, exercise or defence of legal claims. In case you object to any specific photos of you published on the AS Website, we will remove those photos without undue delay.

8. Exercise of your rights

8.1 In order to exercise your rights in relation to the processing of your personal data, please contact us in one of the methods described in Article 10. We will provide information on action taken based on your requests, in relation to your right described in Article 7, within 30 days of receipt of your written request and confirmed ID. That period may be extended by two months where necessary, taking into account the complexity and number of the requests. In this case, you will be informed of any such extension within one month of receipt of your request, together with the reasons for the delay.

9. Protection of your personal data

9.1 We will take all steps reasonably necessary to ensure that your personal data are treated securely. In particular, to protect your personal data the data operator enters into contracts with third party recipients to protect the personal data.

9.2 Nevertheless, the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to the AS Website. Any transmission is at your own risk.

10. Contact

10.1 Questions, comments and requests regarding this Privacy Policy are welcomed and should be addressed to info@alida.solutions.

11. Changes to Our Privacy Policy

11.1 Any changes we may make to our Privacy Policy in the future will be posted on the AS Website and, where appropriate, notified to you by e-mail.

11.2 Our Privacy Policy and our relations with delegates arising out of the application of this Privacy Policy, are governed by the applicable laws of the Russian Federation.



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